SAVE THE DATE

Saturday

October 21, 2017

45th Annual R. H. Buckboard Days Parade and Festival!

Theme:

"Discover Your Adventure" For more parade information visit:

www.buckboarddaysparade.org

Questions? Email-buckboardparade@hotmail.com

FaceBook-@RHBuckboardDays

Nonprofit 501c3

R.H. Buckboard Days Parade





October 21, 2017 Parade: 9:00 a.m.-11:00 a.m.

Festival: 11:30 a.m.-2:00 p.m.

The Parade is coming!

The R.H. Buckboard Days Parade Committee is organizing and hosting the 45th annual Buckboard Days Parade to be held on Saturday, October 21, 2017. Our community volunteers all work together to put on this event.

This year's theme is "Discover Your Adventure".

The Los Angeles County Department of Parks and Recreation and Supervisor Janice Hahn will support the Buckboard Days Festival immediately following the parade at Rowland Heights County Park from 11:30 a.m. to 2:00 p.m. This annual Festival includes food, craft booths, entertainment, information, and lots of fun for all ages. Parade award winners are also announced at the Festival.

Your group is invited to participate in the parade. Booths are also available at the Festival. *Not-for-profit* organizations can participate in the Festival for no charge. There is a minimal booth fee for businesses. Organizations may wish to sponsor a craft, food and/or game booth. Or, organizations may showcase the activities of the youth and neighborhood they serve. Participation is a wonderful opportunity to meet with others in the community and promote your organization or business.

If your school, business, or organization is interested in joining the celebration of our community, please complete the appropriate forms and return them **by the included deadlines**. If possible, we prefer that you email them to us. Apply early because space is limited!! Booth registration is on a first-come-first-serve basis and application must be sent to the parks address, not to the parade.

NOTE: Booth application forms are available on the website, and must be returned as indicated on the form. They are separate from parade application forms.

Please come join us and bring the whole family!

Parade Committee Leadership

<u>Chair: David Martinez and Vice Chair: Bibi Leung</u>
Buckboard Days Parade

email: buckboardparade@hotmail.com

The Rowland Heights Parade Committee is a volunteer organization and relies solely on sponsorships and donations.

Website: Buckboarddaysparade.org

TO ALL INTERESTED PARTICIPANTS:

This year the 45th Annual Buckboard Days Parade will be held on **SATURDAY, OCTOBER 21, 2017, at 9:00 a.m.**

This year's theme is "Discover Your Adventure".

Parade assembly will begin at **7:30 a.m**. on Nogales Street, just north of Pathfinder Road in Rowland Heights. All participants must be in place no later than **8:30 a.m.** or will be placed at the end of the parade. Details and information on parade assembly, including a map and "Parade Entrant" sign will be provided with your acceptance letter within 2 weeks of the parade date. Once we receive your application the committee will send you a confirmation by e-mail. **Contact us in 2 weeks if you do not receive a confirmation from us.**

You will receive your parade instructions and entry number 1 week prior to Parade.

The parade distance is one mile and it should last approximately two hours. The travel route is north on Nogales Street, east on Colima Road, then north on Banida Street. The parade ends at Rowland Heights County Park, where the annual Buckboard Family **Festival** is held. Awards for entries judged during the parade will be presented at the park during the family festival sponsored by the Los Angeles County Department of Parks & Recreation and Supervisor Janice Hahn.

When you email us, include "application form from" +name of your group in the email subject line.

\$50 ENTRY FEE

No Charge for

for NON Sponsor Businesses

Community Groups & Sponsors

Only Email and Postage applications will be accepted this year. No Faxes

Judging and awards: The Parade Committee will place parade applicants into the following categories:

Equestrian, youth groups, adult groups, old autos, floats (non-commercial), floats (commercial or business), bands, pep squads, schools/ PTA's (non-pep group or bands).

Depending on the number of applications 1st place, 2nd place, and 3rd place trophies *may* be awarded.

Judging criteria:

Awards will be based on the following criteria for all groups:

Overall appearance, adherence to the parade theme, originality, crowd appeal, enthusiasm, music. For bands and pep squads: awards will be based on the criteria above, plus dress, uniformity and formation.

FINAL DEADLINES: If you want to be listed in parade program: September 1, 2017

To participate in parade only: October 2, 2017

The Parade committee will provide magnetic signs for Grand Marshal Vehicle only. All other entries must provide their own vehicle identification signs (2 per entry) Please also provide your own method of adhering your signs to your car.

Please note that the Height limit clearance for all entries is 12 Feet

APPLICATION & INTRODUCTION SHEETS REQUIRED FOR PARADE & ANNOUNCER USE

Rowland Heights 2017 Buckboard Parade Application (2 Pages)

Applicant:	
Contact Person: "Telephone Number: ("")	
Personal Address:	""""""Zip:
Name of Organization: Telephone Number: ()	
Org. Address:	City: Zip:
Type of Organization: Business: Public Service: Chu	urch: School: PTA: Youth or Other:
E-mail address:	
Age Group Range: 8 & Under 9 to 12	13 to 18 19 & Over Senior Mixed
TYPE OF ENTRY Walking: Number:	with Mobile Units
Walking Groups Band: Drill Team or Cheer:	Club # of rows: "other:
Mobile Units: Auto Classic/Antique: Ma	ake: Year:
Elected/Dignitary: Dignitary Name:Type of Vehicle:	
Float: Trailer: Motorcycl	ele: Others:
Length for Line Up Feet HEIGHT LIMIT IS 12 FEET	
Equestrian/animal: Single: Group:	Number: Other:
My group will have music: Type:	
Special Line up Needs:	
Insurance Company (required of vehicles):	Expiration Date:
** All items must be filled out **	
A \$50 entry fee is charged for Commercial Entries only. Please attach a check to this form made payable to: RH Buckboard Days Parade. If you would like to make a donation to this year's parade, please do so and we thank you. Your name and the name of the organization may be used in Promoting the parade. Fill out the attached bio and send it in with your application. Applicant agrees to conform to all written or oral directions given by the Parade Committee during the assembly, parade and disbursement. Each member of the applicant's group hereby agrees that the above is eligible as entered, and agrees to release and hold harmless the RH Buckboard Days Parade, it's members and agents, and owners and managers of the grounds or location of this event from any loss, damage or injury resulting from participation in this event. The management, it's members or agents, are hereby authorized to publicize and use as they may determine all photographs, descriptions, and information submitted by the participants, their managers or agents, and to use and publicize by video, photographs, or by other means, the entrant's performance and participation in this event. All entries under 18 years of age must have adult guidance and attendance in event. No entry will be accepted without this release form signed.	
Please detach and return completed form to:	Applicant:
RH Buckboard Days Parade 18351 Colima Road PO Box #199 Rowland Heights, CA 91748	Please Print Applicant name By: Please Print Contact/Responsible Person's Name
	Sign:
	Please Sign Above Line

ENTRY INFORMATION/INTRODUCTION SHEETS ARE REQUIRED FOR PARADE & ANNOUNCER USE

ALL INFORMATION MUST BE TYPED OR PRINTED CLEARLY IN BLACK FOR ANNOUNCER TO TELL THE AUDIENCE ABOUT YOUR PARADE ENTRY

A \$50 entry fee is charged for non-sponsor Parade Business Entries

Please attach your check to this form made payable to: RH Buckboard Days Parade

NAME OF ENTRANT:

GROUP LEADER:

Write what you want the Announcer to say about you or your group: (such as name, size, number in group, awards received, etc.) 100 word limit

Additional information for announcer's use

Corporate, Event and Banner Sponsors, please include a script for the Announcer